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MEMORANDUM FOR: Assistant Director, OSA

SUBJECT : OSA Support to Special Projects Staff

25X1A2g REFERENCE : Responsibility for Management 25X1A2g

- 1. As I have previously instructed, the new responsibility for the development and technical direction of satellite systems within CIA has been assigned to the Special Projects Staff/DDS&T, headed by Jackson Maxey.
- 2. Until conditions or evolution dictate otherwise, and as reflected in the referenced memorandum, I do not intend that the Special Projects Staff (SPS) build its own administrative support complement, but rather will look to the other DD/S&T components to respond to tasks which may be levied on them by SPS. The burden of this support in bulk will fall to OSA, which in experience and organization is best suited to render the necessary assistance.
- Specifically, OSA will be tasked to provide support in contracting, security, finance, travel, communications, registry and materiel. As an outgrowth of my previous memorandum regarding support, 25X1A2g preliminary arrangements are already underway between the appropriate OSA offices and who has 25X1A9a the immediate responsibility of insuring necessary support for the SPS. It is requested that you advise and I trust 25X1A9a your staff to be responsive to that the details and ground rules for interaction can be informally agreed to by him and members of your Any conflicts in priorities, requested tasks in excess of capabilities, etc. should be discussed or myself. I am aware that in with either the critical areas of contracting and security Messrs. have been

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identified with our satellite efforts. I would appreciate your making every effort to insure that these officers are allowed to maintain their continuity on this program.

- 4. I further request that you issue appropriate instructions within OSA authorizing Mr. Maxey and to approve travel requests and vouchers associated with SPS activities. I suggest that you keep informal records of such travel and associated expenses, in order that I may have some basis for reimbursement to OSA should your overhead account fall short in meeting the added and unprogrammed requirements levied by SPS. I have directed SPS to advise you of their anticipated dollar requirements for the remainder of FY-1965.
- 5. With reference to the interface of our satellite programs with the NRO, I feel that it is desirous at this time to retain a single line of contact graphically and hence, we will continue to use those channels already established through Program B. In essence, however, technical and budgetary responsibility for the CIA/NRO satellite programs is charged to SPS and as Director, Program B, you should look to SPS to respond to NRO SPS will assume requirements relative to these efforts. the responsibility for preparing necessary reports to the NRO on budgetary matters and this information will be provided to OSA for incorporation with its normal status of funds reports of other NRO activities. Personal contact with members of the NRO Staff regarding satellite programs will be delegated to SPS personnel. At your option, your appropriate staff member may participate in these sessions. As an exception, OSA should retain the budget and programming responsibilities it now performs for the CORONA Program. anticipate, however, that this function may also pass to SPS at an appropriate time.
  - 6. I appreciate that the dual responsiveness of your support to both OSA requirements and those of SPS will undoubtedly test the mettle and patience of every individual. I grant that it is not the most desirable of situations, but recognize that the economies and efficiencies achieved in utilizing the OSA support structure for both OSA and SPS programs outweigh the organizational disadvantages.

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ALBERT D. WHEELON
Deputy Director
for
Science and Technology

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